



Dear parents/carers,

Many thanks for your continued cooperation and support during what has been a very challenging time for us all. We have been working very hard to prepare our school environment for the safe return of all our children in September. We currently have just under half of our children back and we are very confident that the systems in place will work well to ensure we all keep safe. I would be very grateful if you could spend some time reading the following information to ensure we all work together to keep safe. We re-open to children on **Wednesday 2nd September and full time attendance will be compulsory. Please read this letter in conjunction with your child's class information sheet.**

Symptoms of COVID 19.

It is **absolutely vital** that if you, your child or someone in your household has any of the following symptoms you must stay at home, **inform us immediately and organise a test.**

- ❖ A high temperature
- ❖ A loss of, or change to, your sense of smell or taste
- ❖ A new continuous cough

If your child displays any of the above symptoms we will isolate them in our medical room and request you are available to collect them immediately.

Drop Off and Collection Arrangements

Please can only 1 adult bring your child(ren) to school and please ensure you drop off and leave the school site promptly. Please do not bring scooters and bikes. You must keep to the times stated on your child's class information sheet avoiding coming on to the school site early. We request you do not stop to chat to other parents as we need to keep the staggered drop off/collection times running smoothly. If you have children with siblings you may drop off/collect your youngest child first and then drop off/collect your other child(ren) straight after to avoid waiting and unnecessary crowding. Staff will be waiting on the doors.

We have established a one-way system to ensure social distancing measures can be adhered to on the school yard- please watch the video on the website –click on the Covid-19 banner to find it. Each class has coloured dots 2m apart so please wait on and in between the dots so support social distancing. Each class also has different drop off and collection times. You will find attached an information sheet specific to your child's class arrangements. There will be lots of signs and staff available to direct you.

Bubble Bases

A bubble is the name we are using for our groups of children and staff. In our case each class is a bubble. Bubble members will eat together, learn together and go out to play together (whilst social distancing) this reduces mixing and therefore reduces risk. Within each classroom social distancing will be relaxed, including the sharing of resources but once children are moving around the school social distancing measures between bubbles will be established.

Communication

We value contact from you and know that communication is vital for us all to feel your children are happy, safe and well. However, we need to reduce face to face contact between you and our staff. Please continue to use the school text service, phone, and email to communicate with us and we assure you that if we have any concerns regarding your child we will contact you immediately. Please avoid using the school office in person. Meetings with staff can be arranged by appointment if necessary.



What does your child need to bring to school with them?

Children must attend **in uniform** and we request clean clothes are worn every day. Children need to bring a coat (weather permitting,) a water bottle (which will need to be taken home to wash each night) and finally those bringing their own lunch need to bring it in a disposable bag. We ask that children come to school in their **PE kits** on your child's PE day. Children **must not** bring anything else to school including pencil cases, school bags, phones or soft toys etc. School reading books can be brought to and from school in a plastic wallet please.

Snack

All children - please bring a healthy snack from home.

Dinners

If your child is having a hot dinner the menu is in the Covid tab on the website. Please talk this through with your child as each morning they will choose their meal and it will be served to them in the dinner hall. Sandwiches will be eaten in the classrooms. If you pay for meals please ensure your parentpay account is up to date. Please note the menu could be subject to change due to the unavailability of some foods.

Before and After School Care

We will be offering a before and after school care facility in the school hall where social distancing can be adhered to. Numbers are limited. We can only have children who are **BOOKED in Tiger Club a week in ADVANCE** so please call/ email the office if you wish to book your child in via tigerclub@oxhey.staffs.sch.uk

PPE and Cleaning Arrangements

The school has provided the staff with access to aprons, gloves, masks and face shields. Staff will be asked to wear all PPE when dealing with a child who has had an accident, is poorly or is showing any symptoms of COVID19. Beyond this staff can wear whatever PPE they feel safe and comfortable in.

The site has been thoroughly deep cleaned. Our class bubble bases will all have a cleaning kit and tables will be cleaned frequently. Tissues, swing-lid bins and hand sanitiser will be available in each base for frequent use. Additional cleaning of toilets and other equipment will be carried out throughout the school day. Hand dryers have been turned off and all toilets will be provided with additional paper towels, bins and soap.

Please also find our additional behaviour policy guidance, our COVID 19 school re-opening risk assessment and the school meal menu on the website by clicking on the Covid banner. I hope that this letter has given you the information required to help you understand what arrangements we have made to re-open safely. We are looking forward to welcoming your child back and I hope that you are reassured that we have taken all reasonable steps to ensure the safety of all on our school site.

Links to current DfE guidance are as follows:

<https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings>

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>)

If you have any additional questions please contact us via the school office- 01782 513000 or office@oxhey.staffs.sch.uk

Best wishes, Mrs L Jukes (Headteacher)